

■Period : May 12 (Thu), 13 (Fri) & 14 (Sat), 2022

■Place : PACIFICO YOKOHAMA

Application form

Due date of application

November 30th Tue, 2021

To JAPAN TRUCK SHOW Office

date ____ month ____ 2021

I agree to the terms of use on the back side and apply.

Exhibitor information	Company name		STAMP
	Zip code		
	Address		
	Person in charge	Position	
	Department		
	Name		
Mobile phone number		E mail	
Phone number		FAX	

※Please fill in below when delegating to an agent.

Agency information	Company name	
	Zip code	
	Address	
	Person in charge	Position
	Department	
	Name	
Phone number		E mail
Phone number		FAX

Exhibitor name (Including joint exhibition information etc)

- Please fill in the company name or brand name for the guidebook etc in Japanese and English.
- Please fill in the following when you wish to share the company name together at joint exhibition.

Japanese

English

Category

■Please select your exhibition category.

- | | | | |
|---|-----------------------------------|---|--|
| <input type="checkbox"/> Track manufacturer | <input type="checkbox"/> Parts | <input type="checkbox"/> Tire・Wheel | <input type="checkbox"/> IT・Software |
| <input type="checkbox"/> Body manufacturer | <input type="checkbox"/> Supplies | <input type="checkbox"/> Maintenance・Repair service | <input type="checkbox"/> Press |
| <input type="checkbox"/> Wrecker | <input type="checkbox"/> Service | <input type="checkbox"/> Camera・Sensor・Digital tachograph | <input type="checkbox"/> Education・etc |

Detail of exhibited products. Request of booth layout

■Vehicle display ☐ Yes Vehicle size () ☐ No

※ We will not reprint this information to press releases and official websites without permission.

Exhibition Charges ※ Price are without tax, with consumption tax added separately.

【Booth Charges】

	Exhibition area・Specification		Booth space	Exhibition Fee (A)	Quantity (B)	Amount (A×B)
Indoor	A	Exhibition hall・Space lease	5m×5m (25 m ²)	JPY 500,000	space	JPY
	B	Exhibition hall・Standard booth	3m×3m (9 m ²)	JPY 320,000	booth	JPY
Outdoor	C	Piloti・Space lease	5m×10m (50 m ²)	JPY 380,000	space	JPY
※[Standard booth lease] include booths already equipped with system panels installed on three sides. The panel installation cost is included in the booth charge.					Ground Total	JPY

【Advertisement Charges】

	Printing area・Specification		Size	Advertising fee (A)	Quantity (B)	Amount (A×B)
Guide book	①	Outside back cover	A4	JPY 400,000	page	JPY
	②	Inside back cover	A4	JPY 300,000	page	JPY
	③	1P (Inside pages)	A4	JPY 200,000	page	JPY
	④	2P (Inside pages)	A3	JPY 500,000	page	JPY
Paper Bag	⑤	Paper Bag	400×360 mm	JPY 400,000	space	JPY
					Ground Total	JPY

【Workshops】

	Time	Fee (A)	Quantity (B)	Amount (A×B)
Workshops 1 frame	1 hour	JPY 50,000	frame	JPY
Date and time desired ● Please select the date and fill in the time 1 frame is 1 hour.			Ground Total	JPY

☐ May 12 (Thu) : 00 ~ / ☐ 13 (Fri) : 00 ~

※ If time overlaps with other companies it will be on a first come, first served basis.

Booth Charges + Advertisement Charges + Workshops = Billed Amount JPY

【Options ※ For those who apply for Standard booths】

	Quantity	Fee	Check here ✓
Eco booth package	1 booth	JPY 89,700	
	2 booths	JPY 144,300	
	3 booths	JPY 207,500	

Article 1 Purpose and observance of rules

1. These Rules stipulate matters related to the International Logistics Research and Solution (hereinafter, referred to as Organizer) that hosts the Japan Truck Show (hereinafter, referred to as Exhibition) and exhibitors.
2. Exhibitors shall observe the Rules in applying for the exhibit and exhibiting products and shall agree to observe other exhibition rules set forth in printed materials (“Information on Exhibition,” “Guide to Exhibition,” etc.) issued by the Organizer. If there is a special compelling reason concerning the operation of the Exhibition, the Organizer may alter a rules.

Article 2 Scope of display items

Exhibited products shall be as follows: Large, medium, small, and light trucks and commercial vehicles such as trailers, specially-equipped vehicles, special-purpose vehicles, and service vehicles; related equipment, parts, supplies, materials, logistics equipment, communication equipment, IT equipment, software, maintenance equipment, used cars, etc. ; and products etc. that are regarded by the Organizer as being appropriated for the purpose of the Exhibition.

Article 3 Height and weight limitations

Due to the structure of facilities of the indoor exhibition site, the heights of display items and constructions shall be limited as follows and the display items and decorations must not exceed the following limitations in principle. Exhibitors shall take measures to prevent accidents in their preparatory work. If the Organizer found danger, the Organizer may be able to restrict or halt the work.

- Standard booth (basic) 2.7 m or lower for both display items and constructions
- Space lease (separated/island booth) 6 m or lower for both display items and constructions
- Space lease (unseparated booth) 6 m or lower for display items, 4 m or lower for constructions
- Outdoor piloti 4 m or lower for both display items and constructions

The weight of a single display item shall be 45 t or lighter and 5 t/1 m² or lower in principle. For other matters, follow the Pacifico Yokohama Exhibition Hall Usage Manual.

Article 4 Carrying-in/out

1. Exhibitors shall complete set-up and removal work within a period of time specified in the “Guide to Exhibition” that is provided by the Organizer at the explanatory meeting for exhibitors. Due to the carrying-in/out plan, exhibitors may be notified of another carrying-in/out schedule depending on the display item size etc.
2. Notwithstanding the provision in the previous paragraph, if the Organizer accepts an exhibitor’s request for an extension of time for set-up work, the exhibitor may use extended time after going through the procedure for overtime work and paying an extension charge that are separately stipulated by the Organizer.
3. The size of the carrying-in/out entrances is specified in “Guide to Exhibition” . Large display items that cannot be passed through the entrances shall be exhibited in the outdoor exhibition space. (width 7 m × hight 4.5 m)

Article 5 Application process and deadline

1. Exhibitors are required to fill in the application form for registration and submit it to the organizer. After the application form is received, the secretariat will contact the applicant by e-mail to notify the completion of the application. The date indicated in the text of the e-mail notifying the completion of the application shall be the date of the conclusion of the exhibition contract, and exhibitors shall be obliged to pay the exhibition fee, workshop fee, advertising fee, etc. (hereinafter referred to as the total billing amount).
2. The application deadline is the date noted in “Exhibition Outline” .
3. Notwithstanding the provision in the previous paragraph, the Organizer may stop accepting applications when the planned number of booths is reached.
4. For overseas exhibitors who need to obtain a visa, their branches registered in Japan, commissioned agencies, or the like shall prepare and file with the authorities necessary documents including the exhibition application, invitation guarantee letter, and invitation letter.
5. The Organizer shall not issue to exhibitors for any reason any invitation guarantee letter, invitation letter, or the like in the format set up by the Ministry of Foreign Affairs of Japan.

Article 6 Exhibition Fee

The exhibition fee for which an application has been made shall include the following.

- Exhibition space usage fee
 - *In the case of standard booths, basic system panel installation fees are included.
- Provision of printed materials such as official posters, invitation tickets, pamphlets, envelopes, etc.
- Promotion by the organizer to attract visitors
- Prior visitor registration system
- Interior decoration of the entire venue except for the booth area
- Booth number plate
- Overall venue security during the period of the exhibition (including during carry-in and carry-out)
- Overall air conditioning and lighting during the period of the exhibition (including during carry-in and carry-out)
- Venue cleaning except for the booth area

Article 7 Joint exhibition

1. If two or more exhibitors jointly use the same exhibition space, the contracted exhibitor shall be the representative exhibitor and the rest shall be the joint exhibitors.
2. The representative exhibitor shall notify the Organizer of the names of the joint exhibitors when making an application for exhibition.
3. The representative exhibitor shall pay the booth fee on behalf of the joint exhibitors.
4. The representative exhibitor shall convey communications and handouts from the Organizer to the joint exhibitors.
5. The Organizer shall announce the names of the representative and joint exhibitors in the List of Exhibitors and Information on Exhibitors.

Article 8 Booth allocation and layout

The Organizer has a right to decide the allocation and layout of booths on the basis of exhibitors’track records of exhibition and requested booth areas and a right to change booth area or relocate a booth.

Article 9 Prohibition of sublease etc. of booths

Exhibitors must not sublease, sell, buy, exchange, or assign their booth to others without the Organizer’s consent.

Article 10 Responsibilities and compensation related to exhibition

1. During the entire period from preparation to removal, exhibitors shall be responsible for the protection of display items. The Organizer shall not bear compensation liability for loss due to force majeure such as a natural disaster and destruction/damage due to an accident or the like at the exhibition site.
2. If the Organizer found any danger from the viewpoint of accident prevention while an exhibitor carries in/out a display item, carries out construction work, or gives a demonstration, the Organizer may request the exhibitor to restrict its continued use of the working method, change the method, or stop using it.

3. In case of an accident due to an exhibitor’s presentation or any related act, the exhibitor shall bear liability for damages and any other liabilities.

Article 11 Limitations on exhibition

1. During the exhibition period, exhibitors must not start the engine of a vehicle in the exhibition hall. Exhibitors must not bring propane gas or the like into the indoor exhibition site under the High Pressure Gas Safety Act. For natural gas vehicles, LP gas vehicles, fuel-cell vehicles, etc., exhibitors shall contact the administration office beforehand.
2. Exhibitors shall post in the booth an explainer who is able to explain the display item so that the explainer may manage the display item and handle visitors.
3. Exhibitors must not cause visitors or adjoining booths trouble with a noisy electric decoration or sound system, excess illumination, a display item having an unusual odor, or the like. Exhibitors shall also arrange their all sound systems so that they can limit sound volume.
4. If an exhibitor may cause visitors or adjoining booths trouble, the Organizer may restrict or halt such an act. If necessary, the Organizer may reject the exhibitor’s next application for exhibition.
5. An exhibitor shall give a demonstration in its booth or a space to accommodate the audience.
6. The Organizer shall prohibit exhibitors from making an exhibition on an aisle or standing in the way of adjoining booths during exhibition.
7. The Organizer shall prohibit exhibitors from engaging in activities for a purpose other than the exhibition purpose during the exhibition period.
8. Adjoining partitions and back panels shall be assembled into booths at the expense of exhibitors according to the “Guide to Exhibition” that is provided by the Organizer at the explanatory meeting for exhibitors.

Article 12 Continuous attendance of exhibitors and night security

During the exhibition period and carrying-in/out, exhibitors’staff shall always reside in their booths to manage display items under their own responsibility. During the exhibition period and after carrying-in, general night security shall be provided by a specialized security company commissioned by the Organizer. The period of time under night security is normally from 6:00 pm to 10:00 am.

Article 13 Responsibility for remains

If an exhibitor left in its booth or on an aisle remaining materials or waste generated in the booth during carrying-in/out or the exhibition period, the exhibitor shall bear the cost of removal thereof.

Article 14 Change or Cancellation of Exhibition

1. The organizer may decide to change the exhibition dates or cancel the exhibition due to grounds not attributable to the organizer, such as force majeure caused by natural disasters, fires, outbreaks of terrorism, infectious disease pandemic, etc., or the declaration of the state of emergency by the national or local government or a request for voluntary restraint.
2. The organizer, when deeming it difficult to achieve the purpose and objectives of the exhibition due to reasons equivalent to paragraph 1. above based on the estimated scale of the exhibition, the contents of the exhibition, and the number of visitors, may decide to change the exhibition dates or cancel the exhibition.
3. The organizer shall not be liable to compensate the exhibitor for any damage caused by the above, and the exhibitor shall waive any right to claim compensation for damage from the organizer.
4. Where the organizer decides to cancel the exhibition in accordance with paragraph 1. or 2. above, if the venue cannot be used due to reasons such as the temporary closure of PACIFICO YOKOHAMA and the organizer is exempted from paying the venue fee, the organizer will refund a part of the exhibition fee to the exhibitor in accordance with the following ratio, provided, however, that if the exhibitor is not exempted from paying the venue fee, the actual cost of the venue will be added to the exhibitor’ s share of the fee. If the exhibitor has not paid the total billing amount at the time when the organizer decides to cancel the exhibition, the exhibitor shall pay a part of the exhibition fee to the organizer according to the following ratio.

Cancellation Decision Notification Date

[Cancellation decision notification date]	[In case of refunds]	[In case of billing]
• Jan 1 – Feb 11, 2022	85% of exhibition fee	15% of exhibition fee
• Feb 12 – Mar 11, 2022	70% of exhibition fee	30% of exhibition fee
• Mar 12 – Apr 11, 2022	60% of exhibition fee	40% of exhibition fee
• Apr 12 – May 14, 2022	30% of exhibition fee	70% of exhibition fee

Article 15 Cancellation of participation or changing booth area

1. If an exhibitor cancels its participation or changes its booth area, the exhibitor shall notify the Organizer of it in writing.
2. Cancellation of participation, changing the booth type, or reduction of the booth area after the application deadline (November 30, 2021) shall incur a cancel charge as below and the exhibitor shall pay it to the Organizer along with consumption tax.
 - 90 days (February 11, 2022) before opening day (May 12, 2022) or earlier: 50% of booth fee
 - 91 days (February 12, 2022) before opening day (May 12, 2022) or later : 100% of booth fee

Article 16 Payment due date and other costs

1. Upon receipt of a booth fee bill issued by the Organizer, exhibitors shall pay the billing amount to the designated bank account by bank remittance by no later than the payment due date (December 31, 2021) noted in the “Exhibition Outline” . The bank transfer fee shall be borne by the exhibitor.
2. If an exhibitor’s payment has not been made by the due date and the Organizer determines that the delay is significant, the Organizer may reject the exhibitor’ s application for exhibition.
3. The booth fee for “free build” in the indoor/outdoor exhibition sites shall not include the costs of basic decorations, such as a wall and a display stand necessary for exhibition, and electric work.
4. The booth fee for a “standard booth” in the indoor exhibition site shall include only the cost of assembly of the back panel and right and left panels noted in the “Exhibition Outline” . The fee shall not include the costs of other decorations and electric work.
5. Consumption tax shall be borne also by overseas exhibitors.

Article 17 Duty of candor

Any question arising out of, or in connection with, a matter not stipulated herein or an interpretation of any provision of the Contract shall be settled upon consultation between both parties in good faith.

Article 18 Agreed jurisdiction

In the event that there is the need of a dispute regarding transactions under this Contract (the Rules for Exhibition), both parties shall agree that a court with jurisdiction over the location of the Organizer or an area designated by the Organizer is the court with jurisdiction. In this case, laws of Japan apply and the Rules and related rules shall be interpreted with reference to the Japanese versions thereof.